



RHONDDA CYNON TAF COUNCIL COMMUNITY LIAISON COMMITTEE

Minutes of the meeting of the Community Liaison Committee held on Thursday, 26 September 2019 at 10.30 am at the The Council Chamber, Municipal Buildings, Gelliwasted Road Pontypridd.

County Borough Councillors - Community Liaison Committee Members in attendance:-

Councillor M Webber (Chair)

Councillor R Bevan Cabinet Member for Planning & Economic Development

Cllr R. Jones	Hirwaun & Penderyn Community Council
Cllr S Powell	Llantrisant Community Council
Mr T Graham	Pontypridd Town Council
Cllr C Willis	Pontyclun Community Council
Ms P. Williams	Tonyrefail Community Council
Cllr Jennifer Hartwell	Hirwaun & Penderyn Community Council

Officers in attendance

Mr C Hanagan, Service Director of Democratic Services & Communication
Lawson, Performance Manager

Mr G Isingrini, Group Director Community & Children's Services
Bow, Head of Service - Accommodation

Ms K Woods, ICT Services
Mr N. Worgan, ICT Services

Others in attendance

25 DECLARATION OF INTEREST

In accordance with the Council's Code of Conduct, there were declarations of interest pertaining to the agenda

26 WELCOME & APOLOGIES

The Chair welcomed Members of the Community and Town Councils to the Meeting of the Community Liaison Committee.

27 MINUTES

It was **RESOLVED** to approve the minutes of 7th May 2019 as an accurate reflection of the meeting.

28 Update Report

The Service Director, Democratic Services and Communications presented Members with an update report in respect of:

- A Shared Community – Model Charter

- RCTCBC Twinning Committee
- Future Meeting and Training
- Single point of contact

Members were reminded that at the Meeting of the Community Liaison Committee on the 7th May 2019 Members agreed in principle to the adoption of the revised Model Charter. It was agreed that formal adoption of the Charter be taken forward at each of the Town /Community Council meetings.

It was explained in the report that to date three Town/ Community Councils have formally endorsed and adopted the revised Model Charter. The Service Director Democratic Services & Communications informed Members there had been a third.

Members of the Committee were asked that going forward please could they advise the Service Director Democratic Services & Communication whether they have adopted the Charter or the proposed timeline for adoption, or alternatively if there are any concerns in respect of its adoption.

Officers continued to update Members on RCTCBC Twinning Committee, it was explained that at the AGM, the Leader of the Council updated his 'Scheme of Delegation', which incorporated the creation of a 'Rhondda Cynon Taf Twinning Association Steering Group'.

Members were informed as part of its Membership the terms of Reference of the Group stated 'To enhance the work of the steering group representatives from Town and Community Councils of Rhondda Cynon Taf will be sought.'

The officer explained that expressions of interest have been sought and a shortlisting exercises will be undertaken shortly. The Chair thanked all those that have taken an interest in the Committee membership.

The Service Director Democratic Services & Communication asked Members for their views in relation to future meetings and training. Members were advised of possible future meeting dates and were asked to consider and advise upon any agenda items that they wish to see taken forward in the future to assist in the collaborative working of the Committee.

The Chair explained that as the committee would be aware of the commitment given to provide a dedicated single point of contact for the community clerks. It was explained that the Council will shortly complete a recruitment process for an additional member of staff, within the Democratic Services team, who will hold as one of their key responsibilities the role of single point of contact.

After further discussion Members **RESOLVED:**

1. To note the update provided within he report
2. Formally agree and adopt the revised Charter at each of the respective Town and Community Council meetings.
3. Agree the future calendrer dates proposed within the report and advise of any locations that may be utilised for meetings of the Committee.

29 Office 365

The Digital Improvement Officer and the Digital Advisor presented Members with an overview of Office 365 along with the resources of Office 365.

It as explained that Office 365 is more than just Word and Excel, the tools included in Office 365 covers areas such as:

- Video Conferencing
- Instant Messaging & Availability
- Desktop Sharing & Collaboration
- Work, Task & Resource Planning
- Creating Digital Forms
- Notes on the go!
- Cloud based Mail.

Officer highlighted the key benefits of 365 and explained how this may benefit Members going forward. The Officers explained the is a service which can help you get started this is known as Digital Friday which is available across various libraries from 10:00am to 12:00pm on a Friday. There are also other courses which also could be considered.

Members that the Officers for a very comprehensive presentation and it was agreed that Members of the Community Liaison Committee would receive a copy of the presentation via E- Mail for consideration.

30 The Well-being of Future Generations (Wales) Act

Members of the Community Liaison Committee received a presentation in respect of the Future Generations (Wales) Act 2015 from the Performance Manager RCTCBC.

The Officer explained that the Act is about improving the social, economic, environmental and cultural well-being of Wales. It applies to 44 public bodies in Wales and directly affects 4 Community Councils in RCT. The Act is described by the Future Generations Commissioner as the Common Sense Act.

The Performance Manager gave an overview of what the Act is seeking to tackle and explained that all of the 44 public bodies must maximise their contributions to 7 national Well- being goals which are as follows:

1. A prosperous Wales;
2. A resilient Wales;
3. A healthier Wales;
4. A more equal Wales;
5. A Wales of cohesive communities
6. A Wales of vibrant and thriving Welsh Language
7. A globally responsible Wales

It was also brought the Members attention that all public bodies must also act sustainably, applying five Ways of Working:

- **Involving**- people with an interest in achieving its Well-being and ensuring that those people reflect the diversity of the area which the body serves.
- **Collaborating** – with others in order to meet Well-being objectives
- **Long term thinking** – balancing short term needs with the need to safeguard the ability to also meet long term needs.
- **Integrating** – a public body’s Well- being objectives with others
- **Preventing** – problems from occurring or getting worse.

Members were also presented with an overview of the Public Services Board and its function under the Act. It was explained that the Public Service Board must:

- Carry out an Assessment of local wellbeing
- Put in place a Well-being Plan setting out Well- being Objectives
- Produce annual report of progress.

It was explained that all Community and Town Councils in a Public Service Board’s area will be consulted on both the assessment of local well-being and local well - being plan. Some will be required to “take all reasonable steps towards meeting the local objectives included in the local well-being plan that has effect in their areas” (£200k).

In Rhondda Cynon Taf the following Town and Community Councils have a duty under the Act. Llantrisant, Llantwit Fardre, Tonyrefail Community Council and Pontypridd Town Council. They must publish an annual report outlining how they have contributed to local Well- being Objectives, other Town and Community Councils may wish to do so voluntarily and both can only carry actions if it is within their power to take.

The Chair thanked the Officer for her presentation and opened up the meeting for Members questions and observations.

A Member questioned why there was not a Member from the Community/ Town Council on the Public Service Board. It was explained that each PSB have their own way of working there is no other regulations under the Act CWM Taf Public Service Board does the work. One Vice Wales are engaged at different levels.

Members felt that it is essential that there is a community based layer going forward.

Members felt that it would be helpful that they have a copy of the presentation and it was agreed that the Democratic Service Officer would forward a copy to all Members.

After further consideration Members **RESOLVED** to acknowledge the content of the presentation and receive further information at future meetings.

31 **Modernisation of Residential and Day Care Services**

The Group Director of Community and Children’s Services along with the Head

of Service Accommodation presented the Committee with an overview in respect of the modernisation of the residential care and day care for older people in Rhondda Cynon Taf.

The Group Director explained the reasoning behind the need to modernise and continually improve Adult Social Care Services. It was explained that the population within Rhondda Cynon Taf is increasing and living longer, with more people expecting to be affected by dementia and limiting long- term illness. As a result, the Council must continue to deliver care services as effectively as possible to maximise the benefits and manage the cost pressures.

It was explained that as a service we believe people wishing to live longer in their own homes wherever possible and the investment in the Extra Care development programme and further modernisation of support at home and other adult support services.

The Committee were informed that the demand for residential care placements has fallen and the main contributing factor for this is that people are choosing to live longer in their own homes for as long as possible.

Members were also informed of the consultation that took place and how the Local Authority is plans to move forward.

In respect of the Day Care provision Members raised concerns over day care provision and the low numbers across the borough. Officers explained that new Community Hubs will provide a service.

In relation to timescales for the opening of the new extra care facilities Members were informed of the progress to date.

Members thanked officers for the update and **RESOLVED** to receive further information at a later date.

This meeting closed at 11.25 am

**Cllr M Webber
Chairman.**